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Ros Comáin  
Roscommon  
County Council



**To: The Cathaoirleach and Each Member of the Planning, Environment, Climate Change and Corporate Governance SPC**

**Date: Wednesday, 13<sup>th</sup> April 2022**

**Re: Notice of Planning, Environment, Climate Change and Corporate Governance SPC Meeting**

Dear Cathaoirleach & Members,

Notice is hereby given that a Meeting of the **Planning, Environment, Climate Change and Corporate Governance SPC** will be held in the **Council Chamber - Áras an Chontae** on **Thursday, 21st April, 2022 at 2.30 pm** to discuss the agenda set out below.

You are hereby requested to attend.

Please contact Claudette Collins [ccollins@roscommoncoco.ie](mailto:ccollins@roscommoncoco.ie) to confirm your attendance.

Yours Sincerely,

*Caitlín Conneely*

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Caitlín Conneely  
A/Director of Services  
Environment, Water, Climate Change, Corporate Governance and Athlone MD Area Manager

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## AGENDA

1. Disclosure of Conflict of Interest
2. Adoption of Minutes
  - Minutes of Meeting held on 27<sup>th</sup> January 2022
3. Matters Arising
4. Update on Draft Casual Trading Bye-laws
5. Update on Climate Action Promotional Video Project
6. Any Other Business
7. Date of Next Meeting

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# Agenda Item 2

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